

## COCURRICULAR CODE OF CONDUCT

Participation in cocurricular programs in Bloomfield Hills Schools is considered an honor and a privilege that entails an obligation by students to an individual school, the District and the community. This Code is in effect year round (12 months) and participants are expected to conduct themselves in an exemplary manner at all times, including functions that occur outside of school.

The Bloomfield Hills Schools Cocurricular Code of Conduct has been developed and implemented to provide a common set of rules for all students participating in cocurricular programs. The Cocurricular Code of Conduct deals with specific violations that should be applied within every program; however, the code is not intended to be all-inclusive. If no penalty is listed in the code, the program sponsor has the authority to determine the penalty (consistent with the philosophy of the code).

All Bloomfield Hills students are governed by the Uniform Code of Student Conduct

## DISTRICT REQUIREMENTS FOR PARTICIPANTS

A. Academic Eligibility - To be academically eligible to participate, a student shall have successfully passed at least four classes the previous semester, of which at least three classes must be a grade of C or better. If the student is ineligible based on the previous semester final grades, the student will be ineligible for participation FOR THE COMPLETE SUCCEEDING SEMESTER.

ADDITIONALLY, for a student to maintain academic eligibility during a semester he/she must successfully be passing at least four classes with a grade of C or better in at least three of the classes. Academic eligibility will be checked each marking period (including progress reports). If the student is not meeting the standard, the student will be ineligible for competition/participation until the standard is met, a period of not less than one calendar week.

The program sponsor reserves the right to review

a student's grades throughout the semester. If a student is found to be at risk of failing, the program sponsor may impose restrictions/interventions to ensure academic success.

Deficiencies, including incompletes and failures from a previous semester may be made up during a subsequent semester, summer session, night school, or by tutoring. Eligibility may be reinstated when the school accepts the credit.

B. Student Attendance the day of competition - Students are to attend school during the total school day if they plan to participate in a cocurricular contest during the same day or evening. If there is a situation in which the student cannot attend school the day of a contest and normally would receive an excused absence with the exception of illness, the student will be allowed to participate in the contest upon approval of the building principal or program sponsor.

C. Traveling to and from away cocurricular contests - Any student traveling to an away cocurricular contest as a member of a team, on school-owned or chartered mode of transportation or other approved vehicles, shall return to the home school on the same vehicle after the contest is over. The only exception is if a parent or guardian submits a written request to the principal or program sponsor and receives approval to take their student home from the contest. Students will only be released to their parents or guardians or parents of other students as designees.

D. Attendance at Practice Sessions or Cocurricular Contests - Attendance at practice sessions is necessary to prepare students physically and mentally for cocurricular contests. Team members shall be at ALL PRACTICE SESSIONS AND SCHEDULED COCURRICULAR CONTESTS. There are situations when it is impossible for a participant to attend due to illness, injury, religious classes or days of recognized religious observances. The participant shall make PRIOR ARRANGEMENTS with the program sponsor for an excused absence. The excused day must be the same each week except under special circumstances as approved by the building principal or program sponsor.

Required practices will not be held from the day following the close of school for Winter Recess (December) until the first school day after New

Years; Mid-Winter Recess (February) for all teams with the exception of those teams who have scheduled contests during this time period; and Spring Recess (March or April) from Friday through the following week when school begins on Monday. Students not attending practices or scheduled cocurricular contests outside of these dates for reason of PERSONAL VACATION OR PERSONAL BUSINESS will be considered unexcused.

Students wishing to participate in more than one sport or cocurricular program, within the same season, must make prior arrangements with the appropriate program sponsors and/or coaches and/or building athletic coordinator to resolve any potential participation conflicts.

E. Summer and Off-Season Programs - A wide variety of clinics and training programs are offered to students during the summer months and off-season by colleges, organizations, or individuals. Since these programs are held in the summer and off season and are VOLUNTARY, in no way shall a student be required to enroll in these programs as a condition for membership or placement on the cocurricular team for the succeeding school year.

## CONDUCT EXPECTATIONS

*Enforcement of this section will take place year round and shall involve violations of this Code that occur outside of regular school functions.*

A. Substance Use - Students participating in cocurricular programs are prohibited from the use, possession, or transmittal of tobacco, alcohol, illegal drugs, or any drug substance not prescribed to the student by a doctor. Excellent physical and mental condition is necessary for high performance as well as to protect the personal health and safety of the participant.

B. Conduct - Students are expected to demonstrate the highest level of conduct at all times. All students participating in cocurricular programs are to display personal control under practice, contest, and spectator conditions toward their teammates, opponents, program sponsors, officials, and other spectators. Failure to follow conduct standards of the District will result in disciplinary action as specified.

## CONDUCT CONSEQUENCES

Sanctions for violating the Cocurricular Code of Conduct are set forth below. In the event that the Code or other school policies do not cover the situations that arise, the administration reserves the right to establish such rules, conditions, and penalties to respond effectively to unanticipated or unique circumstances. A single violation may be deemed severe enough by school administration as to warrant the enforcement of a single violation as if it were a second or third violation. The building principal and/or his/her designee may suspend or exclude a student from participation in a program.

First Offense – After confirmation of a violation (by the student, their parent/guardian, or a school official), the student will not be allowed to participate in the cocurricular program for 20% of the regular season contests/practices/meetings. If less than 20% of the regular season remains, the suspension will carryover to any post season contests in that program. If the student is unable to complete the suspension within the current program season, the suspension will be prorated into the next cocurricular program in which the student participates and completes the season in good standing, even though it may carry over into the next school year.

Second Offense – After confirmation of a second violation (by the student, their parent/guardian, or a school official), the student will not be allowed to participate in the cocurricular program for 50% of the regular season contest/practices/meetings. If less than 50% of the regular season remains, the suspension will carryover to any post season contests in that program. If the student is unable to complete the suspension within the current program season, the suspension will be prorated into the next cocurricular program in which the student participates and completes the season in good standing, even though it may carry over into the next school year.

Third Offense – After confirmation of a third violation, the student will be dismissed from that team and be excluded from all cocurricular participation for one calendar year.

## APPEAL PROCEDURES

Appeals of any section of this Code must be in writing and initiated by a student or their parents/guardians. Appeals must first be directed to the building principal.

1. A request for an appeal shall be made within three (3) days of the date action was taken and must be made in writing stating the adjustments being requested and the reasons therefore.
2. The student and/or the student's parents/guardians and affected teachers or program sponsors have a right to be present at all review hearings and must be notified in advance of the time and place. Both the affected student and the administration have a right to present witnesses at all review hearings.
3. Based on review of the appeal, the building principal will adjust, revoke, or sustain the action.
4. The building principal shall decide the activities in which the student shall be permitted to participate pending the outcome of the appeal.
5. In cases where action was taken directly by the principal and/or cases where dissatisfaction exists with the results of the review hearing by the principal, an appeal may be made within three (3) days in writing to the Executive Director of Instruction of that building. The review hearing must be held within three (3) days of receipt of the appeal.
6. The student and/or parents/guardians will be notified of the results of the appeal within 24 hours.

Revised: July 11, 2007

# COCURRICULAR

# CODE OF CONDUCT

Approved by the  
Bloomfield Hills Schools  
Board of Education  
2007

Andover High School  
4200 Andover Road  
Bloomfield Hills, MI 48302

Lahser High School  
3456 Lahser Road  
Bloomfield Hills, MI 48302